

# Sequoia Board of Directors

## Board Overview & Election Process

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# Sequoia Board Election Process

- Key Milestones:
  - **Late August:** Announce Call for Nominees
  - **September 8:** Member Nominations Deadline
  - **Mid-September:** Committee develops the slate of nominees
  - **September 28:** Board approved slate of nominees
  - **September 29 – October 31:** Member Elections
  - **Early November:** Announce new board member
  - **November – December:** Onboard new board members; Prepare for Officer Elections
  - **Early December:** Officer Nominations
  - **January 2024:** Officer Elections; At Large Directors Appointments
    - Board votes to approve slate of officers
    - At Large Directors elected/appointed
    - Current At Large Directors remain until successors are named
    - Committee membership established

# Board Composition and Requirements

# Board Overview

- Board of Directors Role
  - The Sequoia Project board serves a critical role overseeing and guiding the organization's strategic direction regarding Sequoia's work related to Interoperability Matters, the ONC TEFCA Recognized Coordinating Entity, and other projects
- Board Meetings
  - The board meets virtually every other month and in person 1 or 2 times a year (HIMSS Annual Conference and Sequoia's Annual Meeting)
- Board Terms
  - 3 years, starting 1/1/2024

# Sequoia Board Size

- 11 to 21 total directors
- 7 to 15 voting directors elected by Sequoia Members
- Up to 6 voting at-large directors selected by the sitting board
- Unlimited number of government liaisons
- Unlimited number of non-voting directors who have specialized expertise or experience

# Board Composition Requirements

Stakeholder Perspective	Minimum/ Maximum Guidance (Minimum of 1 for each category)
Healthcare Providers and Organizations <sup>1</sup>	Up to 4
Health IT Products and Services <sup>2</sup>	Up to 6
Health Plans <sup>3</sup>	Up to 4
Organizations or Individuals representing consumers <sup>4</sup>	Up to 3

- <sup>1</sup> Physicians and other clinicians, group practices, hospitals, health systems, facilities, clinics, pharmacies, laboratories or other entities, organizations, or individuals who deliver health care or represent the interests of clinicians or delivery systems (can include medical homes, Accountable Care Organizations (ACOs), or other hybrid payor/provider organizations)
- <sup>2</sup> Organizations, individuals, or entities that provide health information or technology products or services, including, but not limited to: health information networks or other entities that enable the sharing of electronic health information between entities, consumer information services, applications, or products, electronic health records, personal health records, medical records systems, cloud technology or services, cyber security technology or services, electronic prescribing and order entry, consumer health IT applications, telehealth, and/or digital health technology
- <sup>3</sup> Health insurers, Pharmacy Benefit Managers (PBMs), alternative payment model groups, healthcare risk-bearing organizations, self-insured employers, coordinated care organizations, or others who administer or pay for health products or services including medical care (can include medical homes, ACOs, or other hybrid payor/provider organizations)
- <sup>4</sup> Organization or individual representing the perspectives of consumers (can include civil society or public policy organizations representing interests of consumers). A consumer is anyone who has used, currently uses, or will use health care services.

# Key Responsibilities

- Govern The Sequoia Project as an organization
- Oversee and advise regarding strategies to assure the financial health and continued growth of the organization
- Assure that The Sequoia Project initiatives are sustainable and continue to grow and innovate
- Advise regarding the strategic direction in a rapidly changing health IT space
- Help position The Sequoia Project as a leader in the industry
- Serve on a range of Board Committees, such as: Finance Committee, Nominating Committee, Strategic Planning, etc.

# Qualifications of Nominees

- Nominees for member-elected seats must either be employed by or under contract with a member organization taking into account the composition requirements of the board.
- Given the increasingly strategic role that board members will play, the ideal candidates should meet the following set of experience and skills:
  - Significant experience in the health IT industry or similar industries
  - Extensive knowledge of health IT field, in particular interoperability
  - Experience in developing or advising regarding a corporate strategy
  - Deep insights into the health IT market dynamics, and the role that a successful public-private collaborative can play in advancing nationwide interoperable data sharing
  - Ability to participate in a minimum of 80% of The Sequoia Project board calls and to actively engage in at least one Board committee



# Nomination Application Questions

1. Organization Name
2. Which of the following best describes the function of your organization (select all that apply)?
  - Healthcare Providers and Organizations
  - Health IT Products and Services
  - Health Plans
  - Organizations or Individuals representing consumers
  - Other: \_\_\_\_\_
3. Contact Information:
  - Name
  - Email
  - Title
  - Phone
  - Address
4. Why do you want to serve on The Sequoia Project Board of Directors?
5. Describe your experience in the health IT field, including participation in consensus development processes, and how this relates to the mission of The Sequoia Project.
6. What should the Sequoia Project prioritize over the next few years and how do you plan to contribute to those priorities while on the board?
7. Candidate's Diversity Statement (optional): We invite you to share what Diversity, Equity, and Inclusion means to you, and why this would be important to your role on The Sequoia Project board.
8. Please attach a copy of your resume or curriculum vitae (CV), as well as any other information that you would like the Nominating Committee to consider in evaluating your application.

# Nominations

- Deadline: Friday, September 8, 2023 (11:59pm ET)
- Complete Online Application:  
<https://www.cognitoforms.com/TheSequoiaProject1/2023TheSequoiaProjectBoardOfDirectorsApplication>

**Questions:** [Board@sequoiaproject.org](mailto:Board@sequoiaproject.org)